

TOWN OF STE. ANNE

**Consolidated Financial Statements
For the Year Ended December 31, 2018**

STATEMENT OF RESPONSIBILITY

The accompanying Consolidated Financial Statements are the responsibility of the management of the Town of Ste. Anne and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles established by the Public Sector Accounting Board of The Chartered Professional Accountants Canada.

In carrying out its responsibilities, management maintains appropriate systems of internal and administrative controls designed to provide reasonable assurance that transactions are executed in accordance with proper authorization, that assets are properly accounted for and safeguarded, and that financial information produced is relevant and reliable.

Council of the Town met with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

Exchange Chartered Professional Accountants LLP as the Town's appointed external auditors, have audited the Consolidated Financial Statements. The Auditors' report is addressed to the Mayor and members of Council and appears on the following page. Their opinion is based upon an examination conducted in accordance with Canadian generally accepted auditing standards, performing such tests and other procedures as they consider necessary to obtain reasonable assurance that the Consolidated Financial Statements are free of material misstatement and present fairly the financial position and results of the Town in accordance with Canadian public sector accounting standards.



Marc Darker
Chief Administrative Officer



INDEPENDENT AUDITORS' REPORT

To the Mayor and members of Council of the
TOWN OF STE. ANNE

Opinion

We have audited the accompanying consolidated financial statements of the Town of Ste. Anne, which comprise the consolidated statement of financial position as at December 31, 2018 and the consolidated statements of operations and accumulated surplus, change in net financial assets and cash flows for the year ended December 31, 2018, and a summary of significant accounting policies and other explanatory information.

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the Town of Ste. Anne as at December 31, 2018, and the results of its operations, change in net financial assets, and cash flows for the year ended December 31, 2018 in accordance with Canadian Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Town in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal controls as management determines are necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Town or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Town's financial reporting process.

Auditors' Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Town to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Exchange

Chartered Professional Accountants LLP
Winnipeg, Manitoba
June 26, 2019

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TOWN OF STE. ANNE

Consolidated Financial Statements

For the Year Ended December 31, 2018

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**TOWN OF STE. ANNE
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
As at December 31, 2018**

	<u>2018</u>	<u>2017</u>
FINANCIAL ASSETS		
Cash and temporary investments (Note 3)	\$ 2,138,035	\$ 1,912,113
Amounts receivable (Note 4)	682,443	919,346
Portfolio investments (Note 5)	<u>2,645</u>	<u>2,645</u>
	<u>\$ 2,823,123</u>	<u>\$ 2,834,104</u>
LIABILITIES		
Accounts payable and accrued liabilities (Note 6)	\$ 523,701	\$ 445,945
Long-term debt (Note 7)	2,760,228	3,000,268
Obligations under capital lease (Note 8)	<u>436,788</u>	<u>508,059</u>
	<u>3,720,717</u>	<u>3,954,272</u>
NET FINANCIAL ASSETS (NET DEBT)	<u>\$ (897,594)</u>	<u>\$ (1,120,168)</u>
NON-FINANCIAL ASSETS		
Tangible capital assets (Schedule 1)	\$ 9,864,873	\$ 9,260,893
Prepaid expenses	<u>42,278</u>	<u>56,127</u>
	<u>9,907,151</u>	<u>9,317,020</u>
ACCUMULATED SURPLUS (Note 13)	<u>\$ 9,009,557</u>	<u>\$ 8,196,852</u>

COMMITMENTS (NOTES 9)

Approved on behalf of Council:

Mayor

Councillor

The accompanying notes are an integral part of this financial statement

TOWN OF STE. ANNE
CONSOLIDATED STATEMENT OF OPERATIONS
For the Year Ended December 31, 2018

	<u>2018 Budget (Note 12)</u>	<u>2018 Actual</u>	<u>2017 Actual</u>
REVENUE			
Property taxes	\$ 1,940,204	\$ 2,017,082	\$ 1,803,308
Grants in lieu of taxation	32,994	32,994	32,127
User fees	393,869	616,774	528,480
Permits, licences and fines	237,364	175,635	142,765
Investment income	9,600	42,937	25,461
Other revenue	204,519	245,495	156,790
Water and sewer	3,000	55,066	55,342
Grants - Province of Manitoba	657,835	690,006	814,386
Grants - other	229,321	248,687	245,007
	<u>3,708,706</u>	<u>4,124,676</u>	<u>3,803,666</u>
Total revenue (Schedules 2, 4 and 5)			
EXPENSES			
General government services	643,098	676,879	663,151
Protective services	831,611	949,544	765,015
Transportation services	691,990	576,265	557,062
Environmental health services	176,654	185,860	189,664
Public health and welfare services	2,200	2,195	2,195
Regional planning and development	1,500	500	791
Resource conservation and industrial development	336,410	226,306	236,653
Recreation and cultural services	541,416	527,709	498,460
Water and sewer services	201,045	166,713	190,144
	<u>3,425,924</u>	<u>3,311,971</u>	<u>3,103,135</u>
Total expenses (Schedules 3, 4 and 5)			
ANNUAL SURPLUS (DEFICIT)	<u>\$ 282,782</u>	<u>812,705</u>	<u>700,531</u>
ACCUMULATED SURPLUS, BEGINNING OF YEAR		<u>8,196,852</u>	<u>7,496,321</u>
ACCUMULATED SURPLUS, END OF YEAR		<u>\$ 9,009,557</u>	<u>\$ 8,196,852</u>

The accompanying notes are an integral part of this financial statement

TOWN OF STE. ANNE
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
For the Year Ended December 31, 2018

	<u>2018</u> <u>Budget</u> <u>(Note 12)</u>	<u>2018</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>
ANNUAL SURPLUS (DEFICIT)	\$ 282,782	\$ 812,705	\$ 700,531
Acquisition of tangible capital assets	(1,185,980)	(1,017,682)	(1,815,234)
Amortization of tangible capital assets	411,582	411,582	378,551
Loss (Gain) on sale of tangible capital assets	-	(100,259)	(13,420)
Proceeds on sale of tangible capital assets	-	102,379	35,601
Decrease (increase) in prepaid expense	-	13,849	(7,880)
	<u>(774,398)</u>	<u>(590,131)</u>	<u>(1,422,382)</u>
CHANGE IN NET FINANCIAL ASSETS	<u>\$ (491,616)</u>	222,574	(721,851)
NET FINANCIAL ASSETS (NET DEBT), BEGINNING OF YEAR		<u>(1,120,168)</u>	<u>(398,317)</u>
NET FINANCIAL ASSETS (NET DEBT), END OF YEAR		<u>\$ (897,594)</u>	<u>\$ (1,120,168)</u>

The accompanying notes are an integral part of this financial statement

TOWN OF STE. ANNE
CONSOLIDATED STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2018

	<u>2018</u>	<u>2017</u>
OPERATING TRANSACTIONS		
Annual surplus (deficit)	\$ 812,705	\$ 700,531
Changes in non-cash items:		
Amounts receivable	236,903	(123,275)
Inventories	-	-
Prepays	13,849	(7,880)
Accounts payable and accrued liabilities	(77,756)	41,414
Severance and vested sick leave payable	-	-
Landfill closure and post closure liabilities	-	-
Environmental liabilities	-	-
Loss (Gain) on sale of tangible capital asset	(100,259)	(13,420)
Amortization	411,582	378,551
Cash provided by operating transactions	<u>1,297,024</u>	<u>975,921</u>
CAPITAL TRANSACTIONS		
Proceeds on sale of tangible capital assets	102,379	35,601
Cash used to acquire tangible capital assets	<u>(1,019,970)</u>	<u>(1,815,234)</u>
Cash applied to capital transactions	<u>(917,591)</u>	<u>(1,779,633)</u>
INVESTING TRANSACTIONS		
Proceeds on sale of portfolio investments	-	-
Proceeds on sale of real estate properties	-	-
Loans and advances repaid	-	-
Purchase of portfolio investments	-	-
Acquisition of real estate properties	-	-
Loans and advances issued	-	-
Cash applied to investing transactions	<u>-</u>	<u>-</u>
FINANCING TRANSACTIONS		
Proceeds of long-term debt	175,800	513,129
Debt repayment	(258,040)	(204,291)
Obligation under capital lease	-	546,869
Repayment of obligation under capital lease	<u>(71,271)</u>	<u>(38,810)</u>
Cash applied to financing transactions	<u>(153,511)</u>	<u>816,897</u>
INCREASE (DECREASE) IN CASH AND TEMPORARY INVESTMENTS	225,922	13,185
CASH AND TEMPORARY INVESTMENTS, BEGINNING OF YEAR	<u>1,912,113</u>	<u>1,898,928</u>
CASH AND TEMPORARY INVESTMENTS, END OF YEAR	<u><u>\$ 2,138,035</u></u>	<u><u>\$ 1,912,113</u></u>

The accompanying notes are an integral part of this financial statement

TOWN OF STE. ANNE

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31, 2018

1. Town of Ste. Anne

The incorporated Town of Ste. Anne ("the Town") is a municipal government that was created in 1963 pursuant to the Manitoba Municipal Act. The Town provides or funds municipal services such as police, fire, public works, urban planning, airport, parks and recreation, library and other general government operations. The Town owns one utility, has several designated special purpose reserves and provides funding support for other financial entities involved in economic development, recreation and tourism.

2. Significant Accounting Policies

The consolidated financial statements have been prepared in accordance with public sector accounting standards as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada and reflect the following significant accounting policies:

a) Reporting Entity

The consolidated financial statements include the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all the funds, agencies, local boards, and committees of the Council which are controlled by the Town. Control is defined as the power to govern the financial and reporting policies of another organization with the expected benefits or risk of loss to the Town. The controlled organizations are consolidated after adjusting their accounting policies to a basis consistent with the accounting policies of the Town. Inter-fund and inter-company balances and transactions have been eliminated. The controlled organizations include:

Sainte-Anne Community Development Corporation

Bibliothèque Sainte-Anne Library

Sainte-Anne Sport & Recreation. The organization was dissolved in 2018 and the Town assumed its assets and liabilities and its operating results were incorporated into the Town.

The taxation with respect to the operations of the school divisions are not reflected in the Municipal surplus of these financial statements.

Trust funds and their related operations administered by the Town are not consolidated in these financial statements. The trust funds administered by the Town are presented Note 15.

b) Basis of Accounting

The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon the receipt of goods and services or the creation of an obligation to pay.

c) Cash and Temporary Investments

Cash and temporary investments include cash and short-term investments with maturities of three months or less from the date of acquisition.

d) Investments

Temporary investments are accounted for at the lower of cost and market.

Portfolio investments are accounted for at cost.

e) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.

Real estate properties and inventories held for sale are classified as non-financial assets if it is anticipated that the sale will not be completed within one year of the reporting date.

f) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset. Donated assets are recorded at their estimated fair value upon acquisition. Certain tangible capital assets for which historical cost information is not available have been recorded at current fair market values discounted by a relevant inflation factor. Certain assets are disclosed at a nominal value as the determination of current fair market value was not available. The Town does not capitalize internal finance charges as part of the cost of its tangible capital assets.

General Tangible Capital Assets

Land	Indefinite
Land Improvements	10 to 30 years
Buildings and leasehold improvements	
Buildings	25 to 40 years
Leasehold improvements	Life of lease
Vehicles and Equipment	
Vehicles	5 years
Machinery, equipment and furniture	10 years
Maintenance and road construction equipment	15 years
Computer Hardware and Software	4 years

Infrastructure Assets

Transportation	
Land	Indefinite
Road surface	20 to 30 years
Road grade	40 years
Bridges	25 to 50 years
Traffic lights and equipment	10 years
Water and Sewer	
Land	Indefinite
Land improvements	30 to 50 years
Buildings	25 to 40 years
Underground networks	40 to 60 years
Machinery and equipment	10 to 20 years
Dams and other surface water structures	40 to 60 years

Certain assets which have historical or cultural value including works of art, historical documents as well as historical and cultural artifacts are not recognized as tangible capital assets because a reasonable estimate of the future benefits associated with such property cannot be made. Intangibles, Crown lands that have not been purchased by the Town, forests, water, and other natural resources are not recognized as tangible capital assets.

g) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to the ownership or property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

h) Revenue Recognition

Revenues are recognized as they are earned and measurable.

Government transfers are recognized in the financial statements when the transfer is authorized and eligibility criteria are met except, when and to the extent, stipulations by the transferor gives rise to an obligation that meets the definition of a liability. Stipulations by the transferor may require that the funds only be used for providing specific services or the acquisition of tangible capital assets. For transfers with stipulations an equivalent amount of revenue is recognized as the liability is settled.

Unearned revenue represents user charges and other fees which have been collected, for which the related services have yet to be provided. These amounts will be recognized as revenue in the fiscal year the services are provided.

i) Measurement Uncertainty

Estimates are used to accrue revenues and expenses in circumstances where the actual accrued revenues are unknown at the time the financial statements are prepared. Uncertainty in the determination of the amount at which an item is recognized in the financial statements is known as measurement uncertainty. Such uncertainty exists when there is a variance between the recognized amount and another reasonable possible amount, as there is whenever estimates are used.

Measurement uncertainty in these financial statements exists in the accrual of the landfill closure and post closure liabilities. The accrual of the landfill liabilities is based on estimated future cash flows discounted to the financial statement date. The estimate of the future cash flows and the closure date of the landfill are based upon the best estimates by management. The actual future cash flows and closure date may differ significantly.

3. Cash and Temporary Investments

Cash and temporary investments are comprised of the following:

	<u>2018</u>	<u>2017</u>
Cash	\$ 2,138,035	\$ 1,912,113
Temporary investments	-	-
	<u>\$ 2,138,035</u>	<u>\$ 1,912,113</u>

Temporary investments are comprised mainly of guaranteed investment certificates and term deposits and have a market value approximating cost. The Town has designated \$2,227,706 (2017 \$1,823,941) to reserves for debt principal repayments and tangible capital asset acquisitions. See Schedule 6 – Schedule of Change in Reserve Fund Balances.

The Town has access to a line of credit with its financial institution up to the amount of \$750,000, bearing interest at 4.10%. The full amount was available for use at December 31, 2018 (\$750,000 - 2017).

4. Amounts Receivable

Amounts receivable are valued at their net realizable value.

	<u>2018</u>	<u>2017</u>
Taxes on roll (Schedule 11)	\$ 394,983	\$ 345,006
Government grants	42,408	447,447
Utility customers	-	-
Accrued interest	-	-
Organizations and individuals	250,135	131,447
Other governments	-	-
	<u>687,526</u>	<u>923,900</u>
Less allowances for doubtful amounts	<u>(5,083)</u>	<u>(4,554)</u>
	<u>\$ 682,443</u>	<u>\$ 919,346</u>

5. Portfolio Investments

	<u>2018</u>	<u>2017</u>
Other investments	\$ 2,645	\$ 2,645

6. Accounts Payable and Accrued Liabilities

	<u>2018</u>	<u>2017</u>
Accounts payable	\$ 179,064	\$ 167,562
Accrued expenses	303,172	217,898
Accrued interest payable	2,308	2,309
School levies	39,157	58,176
Other governments	-	-
	<u>\$ 523,701</u>	<u>\$ 445,945</u>

7. Long Term Debt

	<u>2018</u>	<u>2017</u>
General Authority:		
Debenture for fire truck, By-Law 11-2008, interest at 5.375%, payable at \$11,736 annually including interest, matured December 2018	\$ -	\$ 11,138
Debenture for Local Improvement, Lafrenière Bridge, By-Law 13-2004, interest at 6.25%, payable at \$44,477 annually including interest, maturing December 2019	41,860	81,258
Debenture for Local Improvement, Gagnier Bay, By-Law 1-2006, interest at 5.375%, payable at \$12,127 annually including interest, maturing December 2020	22,430	32,795
Debenture for Local Improvement, Chaput Cove, By-Law 2-2008, interest at 5.5%, payable at \$1,594 annually including interest, maturing December 2022	5,587	6,807
Debenture for Arena Expansion, By-Law 12-2004, interest at 6.375%, payable at \$35,943 annually including interest, maturing December 2024	174,707	198,027
Debenture for LUD Perreault Street, By-Law 1-2009, interest at 6.0%, payable at \$4,458 annually including interest, maturing December 2028	32,640	35,157
Debenture for Local Improvement, By-Law 15-2012, interest at 4.0%, payable at \$4,880 annually including interest, maturing December 31, 2027	36,287	39,585
Debenture for Local Improvement, By-Law 16-2014, interest at 4.0%, payable at \$20,507 annually including interest, maturing December 31, 2027	179,647	192,456
Debenture for Local Improvement, By-Law 16-2017, interest at 2.875%, payable at \$25,000 annually including interest, maturing December 31, 2019	24,301	47,924
Debenture for Local Improvement, By-Law 7-2015, interest at 3.625%, payable at \$28,470 annually including interest, maturing December 31, 2030	273,098	291,018
Debenture for Local Improvement, Gagnier Bay, By-Law 10-2018, interest at 2.0%, payable at \$10,751 annually including interest, maturing December 31, 2038	175,800	
Debenture for Local Improvement, Ayson Place, By-Law 18-2012, interest at 4.0%, payable at \$1,265 annually including interest, maturing December 31, 2027	9,409	10,264
	\$ 975,766	\$ 946,429
Utility Funds:		
Debenture for Lagoon land, By-Law 10-2017, interest at 4.0%, payable at \$46,151 annually including interest, maturing August 31, 2032	487,503	513,129
Debenture for Sewer Upgrades, By-Law 12-2011, interest at 4.5%, payable at \$15,104 annually including interest, maturing December 31, 2026	99,623	109,787
	\$ 587,126	\$ 622,916
Controlled Entities:		
Bank term loan, interest at 4.05%, repayable in monthly blended payments of \$11,650, maturing January 2, 2021, secured by 30 Dawson Road and a general security agreement	\$ 1,397,437	\$ 1,478,847
less debentures owned by the Town	(200,101)	(47,924)
	\$ 2,760,228	\$ 3,000,268

Principal payments required in each of the next five years are as follows:

2019	\$ 273,125
2020	\$ 241,193
2021	\$ 1,367,889
2022	\$ 122,820
2023	\$ 155,147

8. Obligation Under Capital Lease

Future minimum lease payments under the capital lease together with the obligation due under the capital lease are as follows:

	<u>2018</u>	<u>2017</u>
2118		\$ 93,299
2019	\$ 93,299	\$ 93,299
2020	\$ 93,299	\$ 93,299
2021	\$ 93,299	\$ 93,299
2022	\$ 202,133	\$ 202,133
Remainder of lease	-	-
Total minimum lease payments	\$ 482,030	\$ 575,329
Less amount representing future interest at rates of 0.0% to 11.8%	<u>45,242</u>	<u>67,270</u>
Balance of obligation	<u>\$ 436,788</u>	<u>\$ 508,059</u>

Interest expense includes \$19,446 (2017 - \$7,902) with respect to this obligation.

Assets under capital lease includes vehicles, machinery and road construction equipment.

	<u>2018</u>	<u>2017</u>
Cost of leased tangible capital asset(s)	\$ 531,977	\$ 531,977
Accumulated amortization of leased tangible capital asset(s)	<u>(22,040)</u>	<u>(22,040)</u>
	<u>\$ 509,937</u>	<u>\$ 509,937</u>

Amortization expense includes \$22,040 (2017 - \$7,905) on leased tangible capital assets.

9. Commitments

The Town has committed \$25,000 annually for the financial assistance towards the 24 unit Supportive Housing Complex of Villa Youville for the next 10 years.

The Town has committed \$60,000 annually for the Ste. Anne Hospital expansion for the next 4 years.

The Town has negotiated a long-term contract with Bristol Hauling for handling and disposal of garbage. The contract ends December 31, 2019. Annual charges under the contract are determined by reference to certain waste volumes handled.

10. Retirement Benefits

The majority of the employees of the Town are members of the Municipal Employees' Pension Plan (MEPP), which is a multi-employer defined benefit pension plan. MEPP members will receive benefits based on 1.5% of their final average yearly Canada Pension Plan (CPP) earnings times years of service, plus 2% of their final average yearly non-CPP earnings times years of service. The costs of the retirement plan are not allocated to the individual entities within the related group. As a result, individual entities within the related group are not able to identify their share of the underlying assets and liabilities. Therefore, the plan is accounted for as a defined contribution plan in accordance with the requirements of the Chartered Professional Accountants of Canada Handbook section PS3250.

Pension assets consist of investment grade securities. Market and credit risk on these securities are managed by MEPP by placing plan assets in trust and through MEPP investment policy. The pension expense is based on the contribution rate. The MEPP required that employees contribute 8.3% of basic annual earnings up to the CPP ceiling plus 9.5% of basic annual earnings in excess of the CPP ceiling, plus an additional 0.1% of earnings below and in excess of the CPP ceiling from employees that are not members of the Municipal Disability Income Plan. The employers are required to match the employee contributions to the MEPP. Actual contributions to MEPP made during the year by the Town on behalf of its employees are expected to be \$69,502 (2017 - \$57,801) and are included in the statement of operations.

Subject to the following paragraph, any unfunded liabilities are to be funded by the participating employers. The most recent actuarial valuation as of December 31, 2017 indicated the plan was 100.8% funded on a going concern basis and had an unfunded solvency liability of \$246.8 million. The solvency position of the plan is determined by comparing the plan assets to the actuarial present value of the benefits accrued in respect of credited service up to the valuation date, calculated as if the plan were wound up on December 31, 2017.

In 2010, the Government of Manitoba enacted a regulation which permits sponsors of public sector pension plans, including MEPP, to elect permanent exemption from solvency funding requirements subject to certain conditions stated in the regulation. MEPP has elected permanent exemption from solvency funding requirements. As a result, solvency funding is no longer required by MEPP.

11. Financial Instruments

The Town as part of its operations carries a number of financial instruments. It is management's opinion the Town is not exposed to significant interest, currency or credit risk arising from these financial instruments, except as otherwise disclosed. Unless otherwise noted, the fair value of these financial instruments approximates their carrying values.

12. Budget

The financial plan is prepared on a revenue and expenditure basis. For comparative purposes, the Town has modified its financial plan to prepare a budget that is consistent with the scope and accounting principles used to report the actual results. The budget figures used in these financial statements have been approved by council.

The reconciliation between the financial plan and the budget figures used in these statements is disclosed in Schedule 10 - Reconciliation of the Financial Plan to the Budget.

13. Accumulated Surplus

	<u>2018</u>	<u>2017</u>
Accumulated surplus consists of the following:		
General operating fund - Nominal surplus	\$ (80,487)	\$ 288,433
Utility operating fund(s) - Nominal surplus	136,180	115,164
TCA net of related borrowings	6,519,271	5,641,849
Reserve funds	<u>2,109,895</u>	<u>1,823,941</u>
Accumulated surplus of Town unconsolidated	8,684,859	7,869,387
Accumulated surpluses of consolidated entities	<u>324,698</u>	<u>327,465</u>
Accumulated surplus per Consolidated Statement of Financial Position	<u>\$ 9,009,557</u>	<u>\$ 8,196,852</u>

14. Public Sector Compensation Disclosure

It is a requirement of the Public Sector Compensation Disclosure Act that annual public disclosure be made of aggregate compensation paid to members of council, and of individual compensation in an amount exceeding \$75,000 annually to any member of council, officer or employee of the Town. For the year ended December 31, 2018:

- a) Compensation paid to members of council amounted to \$51,350 in aggregate.
- b) There were no members of council receiving compensation in excess of \$75,000 individually.

Council Members:

	<u>Compensation</u>	<u>Expenses</u>	<u>Total</u>
Mayor - Richard Pelletier	\$ 12,875	\$ -	\$ 12,875
Councillor - Yvan St. Vincent	10,400	-	10,400
Councillor - Wayne Setlack	8,425	-	8,425
Councillor - Ginette Gagnon	10,400	-	10,400
Councillor - Maranda Lanouette	5,150	-	5,150
Councillor - Tiana Bohemier	2,050	-	2,050
Councillor - Lyle Davis	2,050	-	2,050
	<u>\$ 51,350</u>	<u>\$ -</u>	<u>\$ 51,350</u>

- c) The following officers received compensation in excess of \$75,000:

<u>Name</u>	<u>Position</u>	<u>Amount</u>
<i>Marc Robichaud</i>	<i>Chief of Police</i>	\$ 86,602
<i>Kyle Isenor</i>	<i>Police Sargent</i>	\$ 85,115
<i>Marc Darker</i>	<i>Chief Administrative Officer</i>	\$ 89,674

15. Trust Funds

The Town of Ste. Anne administers the following trusts:

	<u>Balance, beg. of the year</u>	<u>Excess of Receipts over Disbursements</u>	<u>Balance, end of the year</u>
<i>Martin Courcelles</i>	\$ 5,311	\$ 115	\$ 5,426
<i>Heritage</i>	\$ 14,805	\$ 313	\$ 15,118
<i>Lagoon</i>	\$ 1,857	\$ (1,857)	\$ -
	<u>\$ 21,973</u>	<u>\$ (1,429)</u>	<u>\$ 20,544</u>

16. Segmented Information

The Town of Ste. Anne provides a wide ranges of services to its residents.

Segment information has been provided in Schedule 4 for the following services:

- General Government
- Protective Services
- Transportation Services
- Environmental Health
- Public Health and Welfare Services
- Regional Planning and Development
- Resources Conservation and Industrial Development
- Recreation and Cultural Services
- Water and Sewer Services

Revenues and expenses represent amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies of the segments are consistent with those followed in the preparation of the financial statements as described in the summary of significant accounting policies.

17. Public Utilities Board

The Public Utilities Board (PUB) regulates the rates charged by all water and sewer utilities, except the City of Winnipeg utility and those utilities operated by the Manitoba Water Services Board. PUB has the authority to order any owner of a utility to adopt uniform and prescribed accounting policies. PUB's prescribed accounting policies on tangible capital assets and government transfers do not meet the recommendations of PSAB.

For information purposes, the Town has deferred the capital grants it has received in the past for its utilities and amortized them over the useful life of the related tangible capital asset.

No capital grants have been deferred and amortized in these financial statements.

Water services:

<u>Description of Utility</u>	<u>Unamortized Opening Balance</u>	<u>Additions During Year</u>	<u>Amortization During Year</u>	<u>Unamortized Balance Ending</u>
Utility	<u>\$ 579,024</u>	<u>\$ 8,250</u>	<u>\$ 28,901</u>	<u>\$ 558,373</u>

TOWN OF STE. ANNE
CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS
Year Ended December 31, 2017

SCHEDULE 1

	General Capital Assets					Infrastructure			Totals	
	Land and Land Improvements	Buildings and Leasehold Improvements	Vehicles and Equipment	Computer Hardware and Software	Asset Under Construction	Roads, Streets, and Bridges	Water and Sewer	Assets Under Construction	2018	2017
Cost										
Opening costs	\$ 1,258,088	\$ 4,938,608	\$ 1,507,823	\$ 171,546	\$ -	\$ 4,519,674	\$ 2,589,511	\$ 36,424	\$ 15,021,674	\$ 13,268,408
Additions during the year	47,872	129,090	504,392	6,676	-	251,391	61,761	16,500	1,017,682	1,815,234
Disposals and write downs	-	-	(24,469)	-	-	-	-	-	(24,469)	(61,968)
Closing costs	1,305,960	5,067,698	1,987,746	178,222	-	4,771,065	2,651,272	52,924	16,014,887	15,021,674
Accumulated Amortization										-
Opening accum'd amortization	19,658	2,575,880	363,056	97,689	-	2,022,712	681,786	-	5,760,781	5,422,017
Amortization	12,872	137,435	93,256	7,714	-	125,759	34,546	-	411,582	378,551
Disposals and write downs	-	-	(22,349)	-	-	-	-	-	(22,349)	(39,787)
Closing accum'd amortization	32,530	2,713,315	433,963	105,403	-	2,148,471	716,332	-	6,150,014	5,760,781
Net Book Value of Tangible Capital Assets	\$ 1,273,430	\$ 2,354,383	\$ 1,553,783	\$ 72,819	\$ -	\$ 2,622,594	\$ 1,934,940	\$ 52,924	\$ 9,864,873	\$ 9,260,893

CONSOLIDATED SCHEDULE OF REVENUES
For the Year Ended December 31, 2018

	2018 Actual	2017 Actual
Property taxes:		
Municipal taxes levied (Schedule 12)	\$ 1,833,067	\$ 1,699,348
Taxes added	184,015	103,960
	<u>2,017,082</u>	<u>1,803,308</u>
Grants in lieu of taxation:		
Federal government	-	-
Federal government enterprises	-	-
Provincial government	32,994	32,127
Provincial government enterprises	-	-
Other local governments	-	-
Non-government organizations	-	-
	<u>32,994</u>	<u>32,127</u>
User fees		
Parking meters	-	-
Sales of service	179,925	204,840
Sales of goods	-	-
Rentals	264,349	213,040
Development charges	172,500	110,600
Facility use fees	-	-
	<u>616,774</u>	<u>528,480</u>
Permits, licences and fines		
Permits	155,288	115,195
Licences	-	-
Fees	3,630	2,925
Fines	16,717	24,645
	<u>175,635</u>	<u>142,765</u>
Investment income:		
Cash and temporary investments	42,937	25,461
Marketable securities	-	-
Municipal debentures	-	-
Other (specify):	-	-
	<u>42,937</u>	<u>25,461</u>
Other revenue:		
Gain on sale of tangible capital assets	100,259	13,420
Gain on sale of real estate held for sale	-	-
Contributed assets	40,000	-
Penalties and interest	55,342	46,131
Miscellaneous (specify):	49,894	97,239
	<u>245,495</u>	<u>156,790</u>
Water and sewer		
Municipal utility(ies) (Schedule 9)	55,066	55,342
Consolidated water co-operatives	-	-
	<u>55,066</u>	<u>55,342</u>
Grants - Province of Manitoba		
General assistance payment	366,634	351,452
General support grant	-	-
Municipal program grants	-	-
Other unconditional grants	-	-
Conditional grants	323,372	462,934
	<u>690,006</u>	<u>814,386</u>
Grants - other		
Federal government - gas tax funding	91,996	88,881
Federal government - other	-	-
Other local governments	156,691	156,126
	<u>248,687</u>	<u>245,007</u>
Total revenue	<u>\$ 4,124,676</u>	<u>\$ 3,803,666</u>

CONSOLIDATED SCHEDULE OF EXPENSES
For the Year Ended December 31, 2018

	<u>2018</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>
General government services:		
Legislative	\$ 51,910	\$ 40,439
General administrative	476,440	423,533
Other	148,529	199,179
	<u>676,879</u>	<u>663,151</u>
Protective services:		
Police	680,381	520,546
Fire	205,237	194,023
Emergency measures	20,270	16,875
Other	43,656	33,571
	<u>949,544</u>	<u>765,015</u>
Transportation services:		
Road transport		
Administration and engineering	70,156	67,890
Road and street maintenance	461,836	449,041
Bridge maintenance	-	-
Sidewalk and boulevard maintenance	-	-
Street lighting	19,307	24,271
Other	24,966	15,860
Air transport	-	-
Public transit	-	-
Other	-	-
	<u>576,265</u>	<u>557,062</u>
Environmental health services:		
Waste collection and disposal	125,181	125,558
Recycling	59,679	63,106
Other	1,000	1,000
	<u>185,860</u>	<u>189,664</u>
Public health and welfare services:		
Public health	-	-
Medical care	-	-
Social assistance	2,195	2,195
Other	-	-
	<u>2,195</u>	<u>2,195</u>
Regional planning and development		
Planning and zoning	-	-
Urban renewal	-	-
Beautification and land rehabilitation	500	791
Urban area weed control	-	-
Other	-	-
	<u>500</u>	<u>791</u>
Resource conservation and industrial development		
Rural area weed control	-	-
Drainage of land	-	-
Veterinary services	-	-
Water resources and conservation	-	-
Regional development	226,306	236,653
Industrial development	-	-
Tourism	-	-
Other	-	-
	<u>226,306</u>	<u>236,653</u>
Sub-totals forward	<u>\$ 2,617,549</u>	<u>\$ 2,414,531</u>

CONSOLIDATED SCHEDULE OF EXPENSES
For the Year Ended December 31, 2018

	<u>2018 Actual</u>	<u>2017 Actual</u>
Sub-totals forward	<u>\$ 2,617,549</u>	<u>\$ 2,414,531</u>
Recreation and cultural services:		
Administration	60,135	45,948
Community centers and halls	-	-
Swimming pools and beaches	-	-
Golf courses	-	-
Skating and curling rinks	366,069	309,344
Parks and playgrounds	19,975	38,653
Other recreational facilities	-	-
Museums	21	19
Libraries	81,509	104,496
Other cultural facilities	-	-
	<u>527,709</u>	<u>498,460</u>
Water and sewer services (Schedule 9)		
Municipal utility(ies) (Schedule 9)	166,713	190,144
Consolidated water co-operatives	-	-
	<u>166,713</u>	<u>190,144</u>
Total expenses	<u><u>\$ 3,311,971</u></u>	<u><u>\$ 3,103,135</u></u>

CONSOLIDATED STATEMENT OF OPERATIONS BY PROGRAM

For the Year Ended December 31, 2018

	General Government*		Protective Services		Transportation Services		Environmental Health Services		Public Health and Welfare Services	
	2018	2017	2018	2017	2018	2017	2018	2017	2018	2017
REVENUE										
Property taxes	\$ 1,761,591	\$ 1,656,603	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants in lieu of taxation	32,994	32,127	-	-	-	-	-	-	-	-
User fees	14,000	115,505	22,953	13,032	7,242	1,902	-	-	-	-
Grants - other	91,996	88,881	97,000	135,000	-	-	-	-	-	-
Permits, licences and fines	158,538	118,120	17,097	24,645	-	-	-	-	-	-
Investment income	42,937	25,461	-	-	-	-	-	-	-	-
Other revenue	225,731	96,174	-	-	-	13,420	-	-	-	-
Water and sewer	-	-	-	-	-	-	-	-	-	-
Prov of MB - Unconditional Grants	366,634	351,452	-	-	-	-	-	-	-	-
Prov of MB - Conditional Grants	174,617	178,550	-	14,878	25,208	137,806	43,263	34,227	-	-
Total revenue	\$ 2,869,038	\$ 2,662,873	\$ 137,050	\$ 187,555	\$ 32,450	\$ 153,128	\$ 43,263	\$ 34,227	\$ -	\$ -
EXPENSES										
Personnel services	\$ 316,298	\$ 242,182	\$ 612,836	\$ 497,795	\$ 263,890	\$ 295,256	\$ 35,997	\$ 32,431	\$ -	\$ -
Contract services	196,855	238,521	120,588	11,803	35,096	26,669	117,986	122,045	2,195	2,195
Utilities	7,682	7,277	32,030	42,725	25,291	27,624	-	-	-	-
Maintenance materials and supplies	55,425	26,362	75,507	138,195	57,973	33,331	9,123	9,960	-	-
Grants and contributions	94,407	94,700	8,900	-	-	-	15,200	15,136	-	-
Amortization	1,550	315	80,837	53,963	169,428	159,660	-	10,092	-	-
Interest on long term debt	-	-	18,846	20,534	24,587	14,522	7,554	-	-	-
Other	4,662	53,794	-	-	-	-	-	-	-	-
Total expenses	\$ 676,879	\$ 663,151	\$ 949,544	\$ 765,015	\$ 576,265	\$ 557,062	\$ 185,860	\$ 189,664	\$ 2,195	\$ 2,195
Surplus (Deficit)	\$ 2,192,159	\$ 1,999,722	\$ (812,494)	\$ (577,460)	\$ (543,815)	\$ (403,934)	\$ (142,597)	\$ (155,437)	\$ (2,195)	\$ (2,195)

* The general government category includes revenues and expenses that cannot be attributed to a particular sector.

CONSOLIDATED STATEMENT OF OPERATIONS BY PROGRAM

For the Year Ended December 31, 2018

	Regional Planning and Development		Resource Conservation and Industrial Dev		Recreation and Cultural Services		Water and Sewer Services		Total	
	2018	2017	2018	2017	2018	2017	2018	2017	2018	2017
REVENUE										
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 255,491	\$ 146,705	\$ 2,017,082	\$ 1,803,308
Grants in lieu of taxation	-	-	-	-	-	-	-	-	32,994	32,127
User fees	-	-	353,497	213,040	219,082	185,001	-	-	616,774	528,480
Grants - other	-	-	-	-	59,691	21,126	-	-	248,687	245,007
Permits, licences and fines	-	-	-	-	-	-	-	-	175,635	142,765
Investment income	-	-	-	-	-	-	-	-	42,937	25,461
Other revenue	-	-	-	12,608	19,764	34,588	-	-	245,495	156,790
Water and sewer	-	-	-	-	-	-	55,066	55,342	55,066	55,342
Prov of MB - Unconditional Grants	-	-	-	-	-	-	-	-	366,634	351,452
Prov of MB - Conditional Grants	-	-	-	9,240	80,284	88,233	-	-	323,372	462,934
Total revenue	\$ -	\$ -	\$ 353,497	\$ 234,888	\$ 378,821	\$ 328,948	\$ 310,557	\$ 202,047	\$ 4,124,676	\$ 3,803,666
EXPENSES										
Personnel services	\$ -	\$ -	\$ -	\$ -	\$ 109,388	\$ 149,148	\$ 46,687	\$ 47,678	\$ 1,385,096	\$ 1,264,490
Contract services	-	-	-	8,952	79,228	98,466	22,092	58,361	574,040	567,012
Utilities	-	-	55,585	50,419	56,609	38,055	7,537	-	184,734	166,100
Maintenance materials and supplies	500	791	20,925	19,077	150,224	63,750	19,269	36,152	388,946	327,618
Grants and contributions	-	-	38,926	33,616	38,000	60,600	-	-	195,433	204,052
Amortization	-	-	50,196	50,228	75,025	70,730	34,546	33,563	411,582	378,551
Interest on long term debt	-	-	58,517	61,387	12,623	14,020	32,600	14,390	154,727	124,853
Other	-	-	2,157	12,974	6,612	3,691	3,982	-	17,413	70,459
Total expenses	\$ 500	\$ 791	\$ 226,306	\$ 236,653	\$ 527,709	\$ 498,460	\$ 166,713	\$ 190,144	\$ 3,311,971	\$ 3,103,135
Surplus (Deficit)	\$ (500)	\$ (791)	\$ 127,191	\$ (1,765)	\$ (148,888)	\$ (169,512)	\$ 143,844	\$ 11,903	\$ 812,705	\$ 700,531

CONSOLIDATED DETAILS AND RECONCILIATION TO CORE GOVERNMENT RESULTS

For the Year Ended December 31, 2018

	Core Government		Controlled Entities		Government Partnerships		Total	
	2018	2017	2018	2017	2018	2017	2018	2017
REVENUE								
Property taxes	\$ 2,017,082	\$ 1,803,308	\$ -	\$ -	\$ -	\$ -	\$ 2,017,082	\$ 1,803,308
Grants in lieu of taxation	32,994	32,127	-	-	-	-	32,994	32,127
User fees	300,046	180,249	316,728	348,231	-	-	616,774	528,480
Grants - other	228,246	223,881	20,441	21,126	-	-	248,687	245,007
Permits, licences and fines	175,635	142,765	-	-	-	-	175,635	142,765
Investment income	42,937	25,461	-	-	-	-	42,937	25,461
Other revenue	226,028	109,593	19,467	47,197	-	-	245,495	156,790
Water and sewer	55,066	55,342	-	-	-	-	55,066	55,342
Prov of MB - Unconditional Grants	366,634	351,452	-	-	-	-	366,634	351,452
Prov of MB - Conditional Grants	293,088	439,686	30,284	23,248	-	-	323,372	462,934
Total revenue	\$ 3,737,756	\$ 3,363,864	\$ 386,920	\$ 439,802	\$ -	\$ -	\$ 4,124,676	\$ 3,803,666
EXPENSES								
Personnel services	\$ 1,350,383	\$ 1,221,445	\$ 34,713	\$ 43,045	\$ -	\$ -	\$ 1,385,096	\$ 1,264,490
Contract services	556,781	504,720	17,259	62,292	-	-	574,040	567,012
Utilities	93,352	78,867	91,382	87,233	-	-	184,734	166,100
Maintenance materials and supplies	293,862	295,306	95,084	32,312	-	-	388,946	327,618
Grants and contributions	221,416	204,052	(25,983)	-	-	-	195,433	204,052
Amortization	359,096	326,033	52,486	52,518	-	-	411,582	378,551
Interest on long term debt	96,210	63,466	58,517	61,387	-	-	154,727	124,853
Other	(82,896)	53,794	100,309	16,665	-	-	17,413	70,459
Total expenses	\$ 2,888,204	\$ 2,747,683	\$ 423,767	\$ 355,452	\$ -	\$ -	\$ 3,311,971	\$ 3,103,135
Surplus (Deficit)	\$ 849,552	\$ 616,181	\$ (36,847)	\$ 84,350	\$ -	\$ -	\$ 812,705	\$ 700,531

TOWN OF STE. ANNE
SCHEDULE OF CHANGE IN RESERVE FUND BALANCES
For the Year Ended December 31, 2018

SCHEDULE 6

	2018									2017		
	General Reserve	Gas Tax Reserve	Machinery Reserve	Protective Reserve	Sidewalk/Road Reserve	Hydro BipoleIII Reserve	Splash Park Reserve	Museum Reserve	Recreation Reserve		Utility Reserve	Total
REVENUE												
Investment income	\$ 350	\$ 6,384	\$ 4,121	\$ 2,164	\$ 4,038	\$ 5,712	\$ 412	\$ 863	\$ 445	\$ 5,646	\$ 30,135	\$ 19,572
Other income	-	-	-	-	-	-	-	-	-	-	-	-
Total revenue	350	6,384	4,121	2,164	4,038	5,712	412	863	445	5,646	30,135	19,572
EXPENSES												
Investment charges	-	-	-	-	-	-	-	-	-	-	-	-
Other expenses	-	-	-	-	-	-	-	-	-	-	-	-
Total expenses	-	-	-	-	-	-	-	-	-	-	-	-
NET REVENUES	350	6,384	4,121	2,164	4,038	5,712	412	863	445	5,646	30,135	19,572
TRANSFERS												
Transfers from general operating fund	99,697	91,996	93,314	100,000	-	163,900	-	-	-	-	548,907	494,424
Transfers to general operating fund	-	(73,528)	(101,749)	-	-	-	-	-	-	-	(175,277)	(461,452)
Transfer from nominal surplus	-	-	-	-	-	-	-	-	-	-	-	-
Transfers from utility operating fund	-	-	-	-	-	-	-	-	-	-	-	30,120
Transfers to utility operating fund	-	-	-	-	-	-	-	-	-	-	-	-
Acquisition of tangible capital assets	-	-	-	-	-	-	-	-	-	-	-	-
CHANGE IN RESERVE FUND BALANCES	100,047	24,852	(4,314)	102,164	4,038	169,612	412	863	445	5,646	403,765	80,664
FUND SURPLUS, BEGINNING OF YEAR	1,404	324,159	226,130	349,395	226,130	365,971	26,138	54,698	25,582	293,443	1,823,941	1,743,277
FUND SURPLUS, END OF YEAR	\$ 101,451	\$ 349,011	\$ 221,816	\$ 451,559	\$ 230,168	\$ 535,583	\$ 26,550	\$ 55,561	\$ 26,027	\$ 299,089	\$ 2,227,706	\$ 1,823,941

SCHEDULE OF L.U.D. OPERATIONS - Name of L.U.D.
 For the Year Ended December 31, 2018

	2018 Budget	2018 Actual	2017 Actual
Revenue			
Taxation	\$ -	\$ -	\$ -
Other Revenue	-	-	-
Total revenue	-	-	-
Expenses			
General Government:			
Indemnities	-	-	-
Transportation Services			
Road and street maintenance	-	-	-
Bridge maintenance	-	-	-
Sidewalk and boulevard maintenance	-	-	-
Street lighting	-	-	-
Other	-	-	-
Environmental health			
Waste collection and disposal	-	-	-
Recycling	-	-	-
Other	-	-	-
Regional planning and development			
Planning and zoning	-	-	-
Urban renewal	-	-	-
Beautification and land rehabilitation	-	-	-
Urban area weed control	-	-	-
Other	-	-	-
Recreation and cultural services			
Community centers and halls	-	-	-
Swimming pools and beaches	-	-	-
Golf courses	-	-	-
Skating and curling rinks	-	-	-
Parks and playgrounds	-	-	-
Other recreational facilities	-	-	-
Museums	-	-	-
Libraries	-	-	-
Other cultural facilities	-	-	-
Total expenses	-	-	-
Net revenues (expenses)	-	-	-
Transfers:			
Transfers from (to) L.U.D. reserves	-	-	-
Transfers from (to) operating fund	-	-	-
Other	-	-	-
Change in L.U.D. balances	\$ -	-	-
Unexpended balance, beginning of year		-	-
Unexpended balance, end of year		\$ -	\$ -

SCHEDULE OF FINANCIAL POSITION FOR UTILITIES

As at December 31, 2018

	<u>2018</u>	<u>2017</u>
FINANCIAL ASSETS		
Cash and temporary investments	\$ -	\$ -
Amounts receivable	-	-
Portfolio investments	-	-
Due from other funds	136,180	115,164
	<u>\$ 136,180</u>	<u>\$ 115,164</u>
LIABILITIES		
Accounts payable and accrued liabilities	\$ -	\$ -
Deferred revenue	-	-
Long-term debt (Note7)	587,126	622,916
Due to other funds	-	-
	<u>587,126</u>	<u>622,916</u>
NET FINANCIAL ASSETS (NET DEBT)	<u>\$ (450,946)</u>	<u>\$ (507,752)</u>
NON-FINANCIAL ASSETS		
Tangible capital assets (Schedule 1)	\$ 1,987,864	\$ 1,944,149
Inventories	-	-
Prepaid expenses	-	-
	<u>1,987,864</u>	<u>1,944,149</u>
FUND SURPLUS (DEFICIT)	<u>\$ 1,536,918</u>	<u>\$ 1,436,397</u>
COMMITMENTS (Note 9)		

SCHEDULE OF UTILITY OPERATIONS - Name of Utility
For the Year Ended December 31, 2018

	<u>Budget</u>	<u>2018</u>	<u>2017</u>
REVENUE			
Water			
Water fees	\$ -	\$ -	\$ -
Bulk Water fees	-	-	-
sub-total- water	<u>-</u>	<u>-</u>	<u>-</u>
Sewer			
Sewer fees	-	-	-
Lagoon tipping fees	-	-	-
sub-total- sewer	<u>-</u>	<u>-</u>	<u>-</u>
Property taxes	<u>199,900</u>	<u>212,168</u>	<u>146,705</u>
Government transfers			
Operating	-	-	-
Capital	-	8,250	18,212
sub-total- government transfers	<u>-</u>	<u>8,250</u>	<u>18,212</u>
Other			
Hydrant rentals	-	-	-
Connection charges	3,000	34,000	20,000
Installation service	-	-	-
Penalties	-	-	-
Contributed tangible capital assets	-	-	-
Investment income	-	-	-
Administration fees	-	-	-
Gain on sale of tangible capital assets	-	-	-
Other income	-	12,816	17,130
sub-total- other	<u>3,000</u>	<u>46,816</u>	<u>37,130</u>
Total revenue	<u>\$ 202,900</u>	<u>\$ 267,234</u>	<u>\$ 202,047</u>

SCHEDULE OF UTILITY OPERATIONS (cont'd) - Name of Utility
For the Year Ended December 31, 2018

	<u>Budget</u>	<u>2018</u>	<u>2017</u>
EXPENSES			
General			
Administration	\$ 10,000	\$ 13,797	\$ 10,000
Training costs	-	-	-
Billing and collection	-	-	-
Utilities (telephone, electricity, etc.)	-	-	-
sub-total- general	<u>10,000</u>	<u>13,797</u>	<u>10,000</u>
Water General			
Purification and treatment	-	-	-
Water purchases	-	-	-
Transmission and distribution	-	-	-
Hydrant maintenance	-	-	-
Transportation services	-	-	-
Connection costs	-	-	-
sub-total- water general	<u>-</u>	<u>-</u>	<u>-</u>
Water Amortization & Interest			
Amortization	-	-	-
Interest on long term debt	-	-	-
sub-total- water amortization & interest	<u>-</u>	<u>-</u>	<u>-</u>
Sewer General			
Collection system costs	-	-	-
Treatment and disposal cost	-	-	-
Lift Station costs	123,899	85,770	132,191
Transportation services	-	-	-
Connection costs	-	-	-
Other sewage & disposal costs	-	-	-
sub-total- sewer general	<u>123,899</u>	<u>85,770</u>	<u>132,191</u>
Sewage Amortization & Interest			
Amortization	-	34,546	35,563
Interest on long term debt	68,391	32,600	12,390
sub-total- sewer amortization & interest	<u>68,391</u>	<u>67,146</u>	<u>47,953</u>
Total expenses	<u>202,290</u>	<u>166,713</u>	<u>190,144</u>
NET OPERATING SURPLUS	610	100,521	11,903
TRANSFERS			
Transfers from (to) operating fund	(37,610)	-	-
Transfers from (to) reserve funds	37,000	-	(30,120)
CHANGE IN UTILITY FUND BALANCE	<u>\$ -</u>	<u>100,521</u>	<u>(18,217)</u>
FUND SURPLUS, BEGINNING OF YEAR		<u>1,436,397</u>	<u>1,454,614</u>
FUND SURPLUS, END OF YEAR		<u>\$ 1,536,918</u>	<u>\$ 1,436,397</u>

RECONCILIATION OF THE FINANCIAL PLAN TO THE BUDGET

For the Year Ended December 31, 2018

	Financial Plan General	Financial Plan Utility(ies)	Amortization (TCA)	Interest Expense	Transfers	Long Term Accruals	Consolidated Entities	PSAB Budget
REVENUE								
Property taxes	\$ 1,740,304	\$ 199,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,940,204
Grants in lieu of taxation	32,994	-	-	-	-	-	-	32,994
User fees	77,141	-	-	-	-	-	316,728	393,869
Permits, licences and fines	237,364	-	-	-	-	-	-	237,364
Investment income	9,600	-	-	-	-	-	-	9,600
Other revenue	185,052	-	-	-	-	-	19,467	204,519
Water and sewer	-	3,000	-	-	-	-	-	3,000
Grants - Province of Manitoba	627,551	-	-	-	-	-	30,284	657,835
Grants - other	208,880	-	-	-	-	-	20,441	229,321
Transfers from accumulated surplus	-	-	-	-	-	-	-	-
Transfers from reserves	962,805	37,000	-	-	-	-	-	999,805
Total revenue	<u>\$ 4,081,691</u>	<u>\$ 239,900</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 386,920</u>	<u>\$ 4,708,511</u>
EXPENSES								
General government services	\$ 641,548	\$ -	\$ 1,550	\$ -	\$ -	\$ -	\$ -	\$ 643,098
Protective services	731,928	-	80,837	18,846	-	-	-	831,611
Transportation services	497,975	-	169,428	24,587	-	-	-	691,990
Environmental health services	169,100	-	-	7,554	-	-	-	176,654
Public health and welfare services	2,200	-	-	-	-	-	-	2,200
Regional planning and development	1,500	-	-	-	-	-	-	1,500
Resource cons and industrial dev	33,700	-	50,196	58,517	-	-	193,997	336,410
Recreation and cultural services	223,998	-	75,025	12,623	-	-	229,770	541,416
Water and sewer services	-	133,899	34,546	32,600	-	-	-	201,045
Fiscal services:								-
Transfer to capital	1,043,191	7,000	-	-	(1,050,191)	-	-	-
Debt charges	190,457	68,391	-	-	(258,848)	-	-	-
Short term interest	-	-	-	-	-	-	-	-
Transfer to reserves	546,094	30,610	-	-	576,704	-	-	1,153,408
Allowance for tax assets	-	-	-	-	-	-	-	-
Total expenses	<u>\$ 4,081,691</u>	<u>\$ 239,900</u>	<u>\$ 411,582</u>	<u>\$ 154,727</u>	<u>\$ (732,335)</u>	<u>\$ -</u>	<u>\$ 423,767</u>	<u>\$ 4,579,332</u>
Surplus (Deficit)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (411,582)</u>	<u>\$ (154,727)</u>	<u>\$ 732,335</u>	<u>\$ -</u>	<u>\$ (36,847)</u>	<u>\$ 129,179</u>

**TOWN OF STE. ANNE
ANALYSIS OF TAXES ON ROLL
December 31, 2018**

SCHEDULE 11

	<u>2018</u>	<u>2017</u>
Balance, beginning of year	\$ 345,006	\$ 277,770
Add:		
Tax levy (Schedule 12)	3,003,048	2,765,686
Taxes added	184,015	103,960
Penalties or interest	55,342	46,131
Other accounts added	-	-
Tax Adjustments (specify)	-	-
Tax Adjustments (specify)	-	-
Sub-total	<u>3,242,405</u>	<u>2,915,777</u>
Deduct:		
Cash collections - current	2,754,801	2,307,526
Cash collections - arrears	87,341	192,415
Write-offs	-	-
Title value of land sales	-	-
Title value of tax title acquired	-	-
Tax discounts	-	-
M.P.T.C. - cash advance	350,286	348,600
Other credits (specify)	-	-
Sub-total	<u>3,192,428</u>	<u>2,848,541</u>
Balance, end of year	<u><u>\$ 394,983</u></u>	<u><u>\$ 345,006</u></u>

TOWN OF STE. ANNE
ANALYSIS OF TAX LEVY
For the Year Ended December 31, 2018

SCHEDULE 12

	2018			2017
	Assessment	Mill Rate	Levy	Levy
Other governments (L.U.D.):				
Name of LUD	\$ -	\$ -	\$ -	\$ -
Name of LUD	\$ -	\$ -	-	-
Name of LUD	\$ -	\$ -	-	-
sub-total- L.U.D.			<u>-</u>	<u>-</u>
Debt charges:				
Frontage	\$ -	-	-	-
By-law 13-2004	85,125,370	0.512	43,584	43,492
By-law 12-2004	85,125,370	0.414	35,242	35,140
By-law 11-2008	98,582,480	0.118	11,633	11,559
By-law 1-2006	\$ -	-	12,127	12,127
By-law 2-2008			1,594	1,594
By-law 15-2015			4,880	4,880
By-law 18-2012			1,265	1,265
By-law 1-2009			4,458	4,458
By-law 16-2017			25,000	
By-law 12-2011	\$ 90,942,270	0.164	14,915	14,876
By-law 16-2014	\$ 101,582,480	0.205	20,809	20,252
By-law 7-2015	\$ 98,582,480	0.285	28,096	28,020
By-law 10-2017	\$ 98,582,480	0.532	52,446	
L.I.D.	\$ -	-	-	-
Other (specify)	\$ -	-	-	-
sub-total- Debt charges			<u>256,049</u>	<u>177,663</u>
Deferred surplus	\$ -	-	-	-
Reserves:				
Name of reserve	\$ -	-	-	-
Name of reserve	\$ -	-	-	-
Name of reserve	\$ -	-	-	-
sub-total- Reserves			<u>-</u>	<u>-</u>
General municipal	\$ 85,125,370	4.617	<u>390,197</u>	<u>370,152</u>
Special levies:				
By-law 11-2015	\$ 98,582,480	8.772	864,766	839,215
By-law 11-2010	\$ -	-	128,889	129,465
By-law 1-2014	\$ -	-	165,757	155,434
Bibliotheque Ste. Anne	\$ 85,125,370	0.322	27,410	27,419
2008	\$ -	-	-	-
sub-total- Special levies	\$ 1,833,067		<u>1,186,822</u>	<u>1,151,533</u>
Business tax (rate%)	\$ -	-	-	-
Total municipal taxes (Schedule 2)			<u>1,833,067</u>	<u>1,699,348</u>
Education support levy	\$ 7,785,450	9.770	<u>76,064</u>	<u>75,869</u>
Special levies:				
Seine River	\$ 74,680,310	14.648	1,093,917	990,469
Name of school division	\$ -	-	-	-
Name of school division	\$ -	-	-	-
sub-total- Special levies			<u>1,093,917</u>	<u>990,469</u>
Total education taxes			<u>1,169,981</u>	<u>1,066,338</u>
Total tax levy (Schedule 11)			<u>\$ 3,003,048</u>	<u>\$ 2,765,686</u>

TOWN OF STE. ANNE
SCHEDULE OF GENERAL OPERATING FUND EXPENSES
For the Year Ended December 31, 2018

SCHEDULE 13

	<u>2018 Actual</u>	<u>2017 Actual</u>
General government services:		
Legislative	\$ 51,910	\$ 40,439
General administrative	476,440	423,533
Other	148,529	198,864
	<u>676,879</u>	<u>662,836</u>
Protective services:		
Police	680,381	514,238
Fire	205,237	146,365
Emergency measures	20,270	16,875
Other	43,656	33,571
	<u>949,544</u>	<u>711,049</u>
Transportation services:		
Road transport		
Administration and engineering	70,156	67,890
Road and street maintenance	461,836	288,646
Bridge maintenance	-	-
Sidewalk and boulevard maintenance	-	-
Street lighting	19,307	24,271
Other	24,966	15,860
Air transport	-	-
Public transit	-	-
Other	-	-
	<u>576,265</u>	<u>396,667</u>
Environmental health services:		
Waste collection and disposal	125,181	116,201
Recycling	59,679	63,106
Other	1,000	1,000
	<u>185,860</u>	<u>180,307</u>
Public health and welfare services:		
Public health	-	-
Medical care	-	-
Social assistance	2,195	2,195
Other	-	-
	<u>2,195</u>	<u>2,195</u>
Regional planning and development		
Planning and zoning	-	-
Urban renewal	-	-
Beautification and land rehabilitation	500	791
Urban area weed control	-	-
Other	-	-
	<u>500</u>	<u>791</u>
Resource conservation and industrial development		
Rural area weed control	-	-
Drainage of land	-	-
Veterinary services	-	-
Water resources and conservation	-	-
Regional development	32,309	71,901
Industrial development	-	-
Tourism	-	-
Other	-	-
	<u>32,309</u>	<u>71,901</u>
Sub-totals forward	<u>\$ 2,423,552</u>	<u>\$ 2,025,746</u>

TOWN OF STE. ANNE
SCHEDULE OF GENERAL OPERATING FUND EXPENSES
For the Year Ended December 31, 2018

SCHEDULE 13

	<u>2018 Actual</u>	<u>2017 Actual</u>
Sub-totals forward	<u>\$ 2,423,552</u>	<u>\$ 2,025,746</u>
Recreation and cultural services:		
Administration	60,135	41,052
Community centers and halls	-	-
Swimming pools and beaches	-	-
Golf courses	-	-
Skating and curling rinks	183,403	80,274
Parks and playgrounds	19,975	38,653
Other recreational facilities	-	-
Museums	21	19
Libraries	34,405	77,101
Other cultural facilities	-	-
	<u>297,939</u>	<u>237,099</u>
Total expenses	<u>\$ 2,721,491</u>	<u>\$ 2,262,845</u>

TOWN OF STE. ANNE

SCHEDULE 14

RECONCILIATION OF ANNUAL SURPLUS (DEFICIT) - Unaudited

December 31, 2018

	General	2018 Utility	Total	2017 Total
MUNICIPAL NET SURPLUS (DEFICIT) UNDER THE MUNICIPAL ACT	\$ (88,807)	\$ 21,016	\$ (67,791)	\$ 45,125
Adjustments for reporting under public sector accounting standards				
Eliminate expense - transfers to reserves	548,907	-	548,907	492,424
Eliminate revenue - transfers from reserves	(175,277)	-	(175,277)	(491,572)
Increase revenue - reserve funds interest	-	-	-	19,572
Increase (Decrease) revenue - Net surplus (deficit) of consolidated entities	(36,847)	-	(36,847)	84,350
Eliminate revenue - contribution to consolidated entities	(92,338)	-	(92,338)	-
Increase expense - amortization of tangible capital assets	(324,550)	(34,546)	(359,096)	(356,101)
Decrease revenue - gain on disposal of tangible capital assets	(100,259)	-	(100,259)	(13,420)
Eliminate revenue - proceeds from long term debt	(175,800)	-	(175,800)	(1,059,998)
Decrease expense - principal portion of debenture debt	146,463	35,790	182,253	164,917
Decrease expense - principal portion of obligation under capital lease	71,271	-	71,271	-
Eliminate expense - acquisitions of tangible capital assets	939,421	78,261	1,017,682	1,815,234
NET SURPLUS (DEFICIT) PER CONSOLIDATED STATEMENT OF OPERATIONS	\$ 712,184	\$ 100,521	\$ 812,705	\$ 700,531