

# 2022 Tax Insert



## **IMPORTANT INFORMATION!**

**REMINDER THAT THE 2022 MUNICIPAL ELECTIONS ARE  
OCTOBER 26<sup>TH</sup>, 2022**

# 2022 Mill Rate Information:

## School Levies:

Commercial and Other	8.713
Seine River School Division	13.484

## Municipal

### Debenture Debt Charges

Arena Project (By-Law 12-2004)	0.318
Sewer Upgrade (By-Law 12-2011)	0.131
Fire Rescue Truck (By-Law 16-2014)	0.163
Police Station (By-Law 7-2015)	0.225
Lagoon Land Purchase (By-Law 10-2017)	0.406
Town Municipal Office (By-Law 1-2022)	0.603

### Special Area Levies

Town Special Services (By-Law 11-2018)	9.478
Ste. Anne Library	0.230

### Municipal Levy

General At Large	4.283
Residential Waste Collection	\$236.51
Sanitary Sewer	\$142.80

## PROPERTY TAXES ARE DUE AND PAYABLE ON

**JULY 29<sup>TH</sup>, 2022!**

Property tax bills show payments made up to and including May 11<sup>th</sup>, 2022. Any payments made after will not show on the property tax bill.

**For all inquiries regarding Municipal Taxes, please contact the Town Office at 204-422-5293 or [town@steanne.ca](mailto:town@steanne.ca).**

**For all inquiries regarding School Taxes, please contact the Seine River School Division at 204-878-4713.**

**For all inquiries regarding your Property Assessment, please contact the Manitoba Assessment Office in Steinbach at 204-326-9896.**

# Payment Information

## Payment In-Person

Accepted methods of payment are:

1. Debit
2. Cash
3. Cheque
4. Credit Card **\*\*NEW\*\*** (3<sup>rd</sup> Party Fees Applicable)

**If paying by Debit, please ensure to increase your daily transaction limit!**

## Online Payments

### Online Banking

Online Banking is an option through select Financial Institutions. Please allow 2-3 business days for your payment to be received by our office. **The date we receive payment is considered the payment date. Any payments received after the due date are subject to Tax Penalties.** To pay online through your Financial Institution:

1. Search our Payee Name: **Sainte-Anne, Town (MB) – Property Taxes**
2. Use your Roll Number as the Account Number, not including the first few 0s or the 0s after the decimal point.  
**Example: Roll 012345.000 = 12345**
3. If Step 2 was not accepted, you may need to add 0s in front or at the end of your roll number.  
**Example: Roll 012345.000 = 0012345 or 12345000**
4. If problems occur, please contact your Financial Institution.

### Credit Cards

Credit Card payment can also be done on our website at [www.steannemb.ca](http://www.steannemb.ca). 3<sup>rd</sup> party fees are applicable

## Mailing Payments

If mailing your payments, please send a minimum 1 week in advance to our office to ensure we receive payment by the due date.

## **Frequently Asked Questions**

### **What is the Special Services By-Law?**

The Town Special Services By-Law 11-2018 is a special tax mill rate for continual services provided by the Town of Sainte-Anne. These services include the following:

- Roads & Sidewalks Construction and Maintenance
- Fire & Police Protection Services
- Streetlighting
- Snow Removal and Street Sanding
- Dust Control
- Drainage Construction & Maintenance

### **I recently built an addition to my home, or built a new home. When should I expect an additional tax bill?**

A Supplementary taxation notice for 2021 and/or 2022 building permits will be mailed to you at a later date. Depending on the completion date of your addition/home, and when it has been assessed, you may receive a supplementary taxation notice for both 2021 and 2022, or just 2022. Due date for Supplementary Taxes will be posted on the bill and on our website.

### **I received a tax bill for a property I no longer own. What should I do?**

If you no longer own the property, please forward the tax notice to the current owner, or refer to your purchase/sale agreement regarding taxes.

### **What period does my tax bill cover?**

The tax bill covers the calendar year (January 1 to December 31) and are due the last business day of July.

## TIPPS Program

The Tax Instalment Payment Plan Services (TIPPS) allows property owners to make twelve monthly payments for property taxes, rather than a single annual payment in July. Upon application, the Town will arrange for payments to be withdrawn from the property owner's bank account each month. The payment program starts in August, with the last of the twelve payments being withdrawn in July.

To be eligible to enroll in the plan, one must be a registered property owner in the Town of Sainte-Anne, the tax account must have no outstanding balance, and must have banking privileges at a Financial Institution (Bank or Credit Union). **Please note that the 2022 property taxes must be paid prior to August 1<sup>st</sup>, 2022 to be enrolled in the TIPPS Program.**

Applications for the TIPPS program can be found on our website at [www.steannemb.ca](http://www.steannemb.ca). Applications can also be obtained from the Town Office in-person or by email at [admin@steanne.ca](mailto:admin@steanne.ca).

### Already Enrolled?

If you are currently enrolled in the TIPPS program, you will be notified of the monthly withdrawal amount for the 2022-2023 TIPPS program prior to August 1<sup>st</sup>, 2022. Also, a friendly reminder that your July 2022 payment will automatically adjust to reflect the difference between the 2021 and 2022 property taxes.

If your banking information or personal contact information has changed, please contact the Town of Sainte-Anne office at 204-422-5293 or [admin@steanne.ca](mailto:admin@steanne.ca) to update your information.

If you sell your property, or are planning on selling your property, please notify the Town that you are selling and when you will be withdrawing from the TIPPS program.

## Board of Revision

If you do not agree with your property tax assessment, and after talking with a Provincial Assessor, you may apply for a revision of the assessment to the Board of Revision. You may appeal:

1. The Amount of assessed value;
2. Whether your property has been put in the correct property class; or
3. Whether your property should be exempt from school taxes or exempt from both municipal and school taxes.

Applications for the Board of Revision must be received a minimum 15 days before the scheduled hearing date. Include in your application:

- a. The roll number and legal description of the property;
- b. Your reason for appealing; and
- c. Your name, mailing address and telephone number.

The 2022 Board of Revision will be held **September 14<sup>th</sup>, 2022**.

## Education Property Tax Credit (EPTC)

As a homeowner, you can save up to \$437.50 off your property taxes with the Manitoba Government's Education Property Tax Credit (EPTC). The credit provided by the Province is to help cover the school taxes you pay directly on your municipal property tax statement or through your income tax return.

Homeowners can apply by contacting the Town Office at [town@steanne.ca](mailto:town@steanne.ca) or in-person. The EPTC is applicable to your primary residence only, and cannot be applied to additional residential properties owned by the same person.

## Building Permits

A building permit gives you legal permission to start construction of a building project in accordance with approved drawings and specifications. Permits are usually required for the following:

- New Buildings
- Additions
- Structural Renovations
- Residential Work (Decks, Sheds, Garages, Pools, Hot Tubs)
- Plumbing Systems
- Electrical Systems (See Manitoba Hydro for Permit)
- HVAC Systems
- Change in use of land, building or structures

To obtain a Permit, contact the Town Office at 204-422-5293 or [town@steanne.ca](mailto:town@steanne.ca). Permits are issued within 10 business days. Visit our website for further information, including the Town's Building By-Law. Permits are valid for 6 months only. If a permit is not obtained prior to starting work, permit fees are doubled.

### Fences:

A permit is not required for fences, however, is subject to the following regulations:

1. Fences shall not exceed a height of 6 feet above finished grade in the side or rear yards
2. Fences shall not exceed 3 ½ feet in the front yard
3. Interior lot fences may be constructed along the property lines (It is highly recommended to start a minimum of 2 inches away from the property yard line. Contact a Land Surveyor if you do not know where your property lines are.)
4. Corner lot fences must be setback 5 feet from the side lot lines.

Hedges are subject to the same regulations, however, must be located a minimum 2 feet from property lines. Trees must be located a minimum of 5 feet from a property line.

**Whether a Permit is required or not, all building projects must comply with Manitoba Building Code and Town By-Laws.**

# Municipal Sewer

## Things to Prevent from Entering the Sewer System:

Clothing, towels, cloth diapers or diaper wipes are all items that have been pulled from a plugged sewer line. Diaper wipes, rags and feminine products **do not** disintegrate in the sewers. When such items are flushed, they end up plugging sewer lines and causing pump failures at Lift Stations.

Avoid dumping cooking oils and fats down the drains. These items would be better to be disposed of by pouring into a container or bag and sent to the landfill rather than the sewer. This can cause blockages and sewer backups.

## What to do if sewer is backed up?

If your sewer line is backed up or blocked, there are important steps to follow such as:

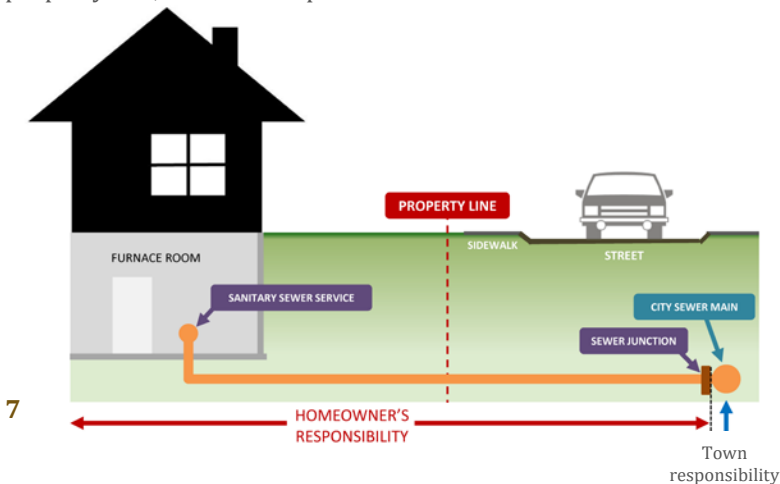
1. Shut off water supply to avoid additional backup
2. Call a plumber

In case of an emergency pertaining to the sewer system, please call the Town of Sainte-Anne Emergency Line at 204-392-4788. Please leave your name, address and phone number with details.

Please note that the Town of Sainte-Anne does not provide services to private sewer lines.

## How far is the homeowner responsible for?

A Homeowner is responsible for their sewer line all the way up to, and including, the connection to the Town's sewer line, which is passed their property line, as shown in photo below:





# Household Waste, Yard Waste and Recycling:

## Household waste:

A reminder that all household waste must be put out no earlier than 8:00 pm the night prior and no later than 8:00 am on to your scheduled pick-up day. Garbage must be placed curbside and accessible from the street.

## Bulky Waste:

Bulky waste must be discarded at a Landfill by residents at their own cost. The Town of Sainte-Anne will only pick up Bulky Waste twice a year (May and September) at no additional cost to residents.

Bulky waste is an item or thing having a weight not exceeding 32 kgs (75 lbs) or a total dimension which exceeds 3 cubic meters (3.92 cubic yards).

Collection dates are:

Tuesday, May 10<sup>th</sup> and September 13<sup>th</sup>

Friday, May 13<sup>th</sup> and September 16<sup>th</sup>

\*\* Depending on your regular scheduled collection

\*\*\* Mattresses, Box Springs and Tires will not be picked up.

## Yard Waste:

Yard waste is collected on Mondays between May and October, weather depending. Yard waste must be placed in paper bags not exceeding 30" x 48" in size, and 45lbs in weight. Where not practical, branches may be tied in bundles not exceeding 48' x 46" in size and must be securely tied.

## Recycling:

Recycling is collected every second Tuesday. Wheeled Carts are to be placed at the curb, wheels facing your home, and a 1 metre buffer zone around the cart clear from cars, poles and other objects that may interfere with collection. Recycling materials are to be placed loosely in the cart and broken down as much as possible.

## Other Waste:

Please visit our website for further information.

# **Municipal Election 2022 – Candidate Information**

Manitoba Municipal Elections are held every four years. The next general election will be held on Wednesday, October 26<sup>th</sup>, 2022.

## **What are the responsibilities of Council?**

Serving as an elected official requires commitment and dedication. Members of Council work as a team to represent the community and chart a course for the future. Council's duties are to develop and evaluate policies and programs for the Town of Sainte-Anne, ensuring that services are delivered to residents and property owners in the most efficient way possible.

## **Becoming a candidate:**

To be eligible to be a candidate for Mayor or Councillor, you must be:

- a) A Canadian citizen
- b) At least 18 years of age on Election Day
- c) Resident of Manitoba
- d) A voter of the Town of Sainte-Anne (you are a resident or own property for six months prior to the date of the election and are on the voters list)
- e) Have not been disqualified from running under *The Municipal Act*, or any other Act.

## **Registration dates:**

Candidate Registrations will be accepted for Mayor between May 1<sup>st</sup> to September 20<sup>th</sup>, 2022.

Candidate Registrations will be accepted for the position of Councillor between June 30<sup>th</sup> and September 20<sup>th</sup>, 2022.

Registration packages can be picked up at the Town Office during business hours.

Nomination papers are to be filed by registered Candidates between September 14<sup>th</sup> and September 20<sup>th</sup>, 2022 during business hours at the Town Office.

# **Municipal Election 2022 – Voter Information**

## **Eligibility to Vote:**

There are 2 types of voters, a Resident Voter and Non-Resident Voter. Both types of Voters must be 18 years of age and a Canadian Citizen.

- A Resident Voter must have resided or owned property within the Town of Sainte-Anne for at least 6 months or more on Election Day.
- A Non-Resident Voter must own property in the Town of Sainte-Anne but does not reside in the Town.

If your property is under the name of a business, you are not eligible to vote in the elections. If you own multiple properties within the Town of Sainte-Anne, you can only vote once.

## **Voting Opportunities:**

There are 3 ways to vote:

1. On Election Day
2. At an Advance Voting Day if you cannot attend on Election Day
3. By Sealed Envelope Voting prior to Election Day if you cannot attend on Election Day.

Advance Voting and Sealed Envelope Voting dates will be announced on our Facebook Page, Newsletter and Website.

If you vote at an Advance Voting Day or by Sealed Envelope Voting, you cannot vote again on Election Day.

## **Election Contact Information:**

If you have any other questions, please visit our website at [www.steannemb.ca](http://www.steannemb.ca) or contact our office at 204-422-5293 or [town@steanne.ca](mailto:town@steanne.ca).

Senior Election Official (SEO): Ernie Epp  
Assistant SEOs: Marc Darker, Brayden Klassen, Valorie Unrau and Brandon Darker

## **Town Council**

Mayor, Richard Pelletier  
Deputy-Mayor, Yvan St. Vincent  
Councillor, Lyle Davis  
Councillor, Tiana Bohemier  
Councillor, Cornie Klassen

## **Key Contacts:**

### **General inquiries**

204-422-5293 or [town@steanne.ca](mailto:town@steanne.ca)

### **By-Law Inquiries**

204-408-8251 or [bylaw@steanne.ca](mailto:bylaw@steanne.ca)

### **Animal Control Services**

204-223-5521 or [rams@animalmanagement.ca](mailto:rams@animalmanagement.ca)

### **Ste. Anne Police**

204-422-8209 or [sapd@steanne.ca](mailto:sapd@steanne.ca)

### **Ste. Anne Fire Department**

[firechief@steanne.ca](mailto:firechief@steanne.ca)

### **Ste. Anne Library**

204-422-9958 or [library@steanne.ca](mailto:library@steanne.ca)

### **Steinbach Assessment Office**

204-326-9896 or [assessmentsteinbach@gov.mb.ca](mailto:assessmentsteinbach@gov.mb.ca)

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14 Centrale Avenue  
Ste. Anne, MB R5H 1B8

Phone: 204-422-5293

Email: [town@steanne.ca](mailto:town@steanne.ca)

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